



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY \_

**TO** : Prospective Service Provider  
**FROM** : SCM /STORES  
**DATE** : 18/02/2025  
**ENQUIRIES** : STORES  
**TELEPHONE** : 015 780 6402/4  
**REF** : REQ9584

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 27/02/2026 at 12H00

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
2000	SUPPLY & DELIVERY OF 2000 ASPHALT BAGS @25KG EACH		
	○ SELF PRIMING		
	○ SABS APPROVED		
	○ ABLE TO WITHSATND ANY WEATHER CONDITION		

Please number your quotes (Your Ref no) The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive ○ A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for SPECIFIC POINTS SYSTEM)  
20 is further evaluated as: 20 for 100% Black owned.  
18 for at least 51% Black owned; and  
14 for less than 51% Black Owned
- Fill in and Return the Declaration of Interest Form.

Ba-Phalaborwa Municipality complies with the requirements of Protection of Personal Information Act 4 of 2013 and Promotion of Access of Information Act 2 of 2000.